

How to Apply - Application to Summer Internship in IIST

1. Admission to the **Summer Internship Program** at IIST should be applied through online ONLY.
2. Please ensure that you provide an active Email ID and Mobile Number during application submission. All further communications will be through the email ID.
3. The application form has to be filled (* indicates mandatory fields) and submitted in one session and cannot be further edited after submission. So, ensure that you are ready with all the required details specified below before filling out the application.
4. Personal Details
 - a. Enter your details, including Name, Gender, Date of Birth, Landline No., Mobile No., Email, and Communication Address.
5. Qualification
 - a. Enter current programme details, including Programme Name, Specialization, current semester or year of study, name and location of current institution, web address, university, and cumulative percentage or CGPA. If you are specifying the CGPA please specify the maximum CGPA out of which you secured the current CGPA in the format, Cumulative CGPA Secured/Maximum Cumulative CGPA
 - b. Enter the previous programme details starting from the 10th, 12th, and details of any other degree programme completed prior to the current programme. Specify specialization, year of passing, board/university, percentage of marks or CGPA.
 - c. Specify details on any short-term programmes or workshops you have attended relevant to the topics/projects you are applying for (include location, organizer, when completed, duration, what was learned, etc.)
 - d. Specify details on any special scholarship or fellowship, like KVPY, that you have been awarded (include year, etc)
6. Reference Details
 - a. Specify the Names, designations, and contact details (email ID and phone number) of two faculty members of your current institute who are familiar with your academic performance and co-curricular activities.
 - b. Specify the Name, designation, and contact details (email ID and phone number) of a functionary (like HoD or Head of Academic Office) who can authenticate your statement regarding academic performance in the current programme.

7. Topic Registration

- a. Topic registration is restricted to a maximum of 5.
- b. You may select the specific topic based on the order of preference. Preference 1 indicates your top preference, followed by second and so on.

8. Additional Details

- a. Specify names of courses you have done (+two level and above) which you think are relevant for the topics/projects you are applying for, and %marks/grade obtained in each. Mention the programme in which the course was done.
 - b. Provide brief descriptions of curricular and co-curricular projects you have undertaken, which are relevant to the topics/projects you are applying for. This would help us assess the level of your initiatives and skills.
 - c. Specify details on the specific skills you have, which are relevant to the topic you are applying for, and a brief statement indicating the level of the skills.
 - d. Provide any other relevant information you would like to include.
 - e. If you want to upload any files (like your resume) use the browse button. You can select up to 3 files of 2 MB or less, and all files must not exceed 4 MB.
 - f. Click the Submit button at the bottom to save your application details.
 - g. On successful submission, you will get your Registration No. and details of the topics you have applied for.
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